

September 17, 2015

To the Honorable Mayor, Members of the City Council and the citizens of Joshua:

In accordance with the Civil Statutes of the State of Texas, the proposed annual budget for the fiscal for beginning October 1, 2015, is presented for your consideration. The budget is intended to present, in financial terms, the overall plan for providing municipal services during the forthcoming year. This budget provides funding for planned expenditures, net contingency appropriations, for all operating funds totaling $\$ 3.244 \mathrm{M}$.

The FY 2015-2016 budget is balanced with the use of fund balances from prior years.
Highlights of the major operating funds are as follows:

## GENERAL FUND

The General Fund is used to account for most of the day-to-day operations of the City which are financed from property taxes and other general revenues. Activities funded by the General Fund include those of all staff departments within the City, except for activities of debt service and special revenue fund types. Overall, taxable property values are expected to remain fairly static, with a slight increase of $0.18 \%$ over FY 2015 values. It is proposed that the property Taxes rate be increased by $\$ 0.05$ from $\$ 0.72527 / \$ 100$ to $\$ 0.77527 / \$ 100$ assessed valuation remain the same in FY 2016. This proposed increase is to offset an equal $\$ 0.04$ increase to the city's debt service Taxes to rate plus $\$ 0.01$.

## General Fund Revenue Sources

## Property Taxes

The annual revenue generated by this source is the product of the property Taxes rate established by the City Council and the appraised value of the property within the city limits. Property taxes are the largest single source of revenue for the General Fund, representing $51.37 \%$ of the budgeted FY 2016 revenues. Total property Taxes revenues in FY 2016 are expected to increase $2.99 \%$ from the prior year. The proposed Taxes rate dedicated to general operations is $\$ 0.532388 / \$ 100$ assessed valuation and the rate dedicated to debt service is $\$ 0.242882 / \$ 100$.

## General Fund Expenditures

General Fund expenditures for FY 2016, including Transfers, are expected to total $\$ 3.354 \mathrm{M}$. This represents a $9.14 \%$ decrease compared to expenditures for the previous year. Expenditures are expected to balance with revenues, which include appropriation of previous year's fund balance. Transfers are for Debt Service obligations and Capital Improvement expenditures for fleet maintenance.

## DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund utilized to account for revenues recognized to liquidate the debt service requirements for the City's general obligation debt and to account for short-term Notes Payable. This fund is budgeted to have Revenues of $\$ 990,490$, including Transfers in and appropriation of fund balance, and Expenditures of $\$ 990,490$.

## CAPITAL RESERVE FUND

The Capital Reserve Fund is used to account for revenues and expenditures associated with the purchase of vehicles, equipment and facility improvements. Revenues are budgeted at $\$ 86,415$, including Transfers in. Expenditures are projected to be $\$ 86,415$. It is the goal of the City to pursue savings and Transfers any and all savings in fleet maintenance in any fund to the Capital Reserve Fund at the end of each FY.

## SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenue allocated for restricted purposes or as specified by law.

## Economic Development Funds

Economic Development funds give the city the ability to finance new and expanded business enterprises within the community through economic development corporations (EDCs). Chapters 501, 504 and 505 of the Local Government Code outline the characteristics of Type A and Type B EDCs, authorize cities to adopt a sales Taxes to fund the corporations and define projects EDCs are allowed to undertake. These funds are used to account for revenue allocated for restricted purposes or as specified by law.

The budget for the Type A EDC provides revenues of $\$ 354,170$, including appropriation of fund balance. Expenditures budgeted for FY 2016 include Business Development, capital improvements, debt service and Transfers totaling \$354,170.

The budget for the Type B EDC provides revenues of $\$ 436,415$, including appropriation of fund balance. Expenditures budgeted for FY 2016 include Business Development, park construction, operation and maintenance, and Transfers totaling $\$ 436,415$.

## Municipal Court Technology \& Building Security Funds

The Municipal Court Technology Fund is a fund established by law to assist in the funding of expenditures related to the purchase of or to maintain technological enhancements for the municipal court. The Municipal Court Building Security Fund is also a fund established by law and accounts for the expenditures related to security for the municipal court. Total revenues for these funds, including appropriation of fund balances, are projected to be $\$ 18,500$ with expenditures of $\$ 15,496$.

## Hotel Occupancy Taxes Fund

The Hotel Occupancy Taxes Fund is a fund established by law to assist in the funding of expenditures related to tourism and community development. Total revenues for this funds is projected to be $\$ 20,000$ with expenditures of $\$ 7,500$ in the form of Transfers.

## SUMMARY \& ACKNOWLEDGMENTS

The FY 2015-2016 Proposed Annual Operating Budget for the City of Joshua is the product of many hours of deliberation and consideration. I would like to express my appreciation to the Finance Manager LaDonna Davis and Assistant City Manager Mike Peacock, for their support in planning and conducting financial operations of the City in a responsible and cost-effective manner. The past year has brought much to the city in terms of growth and it is my intention, and the intention of city staff, to assist with the continuation of it.

Respectfully submitted,

Joshua Jones
City Manager

## CITY OF JOSHUA

ORGANIZATION CHART


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# City of Joshua <br> FY 2015-2016 Budget <br> Property Taxes Revenue 

| 2015 Estimated Total Tax Base*: | $\$ 273,036,526$ |  |
| :--- | ---: | :--- |
| FY2015-2016 M\&O Tax Rate: | $\$$ | 0.532388 |
| FY2015-2016 Debt Tax Rate: | $\$$ | 0.242882 |
| FY2015-2016 Total Tax Rate: | $\$$ | 0.775270 |
| FY2015-2016 Tax Levy: | $\$$ | $2,116,775$ |
| Projected FY2015-2016 Tax Revenue: <br> (99\% of Tax Levy) | $\$$ | $2,095,610$ |

*After exemptions, protest loss, TIF recapture \& frozen taxes add-back

| FY2015-2016 Effective Tax Rate: | $\$$ | 0.732933 |
| :--- | :---: | :--- |
| FY2015-2016 Rollback Tax Rate: | $\$$ | 0.810790 |
| FY2015-2016 M\&O Rollback Tax Rate: | $\$$ | 0.567908 |

## Property Taxes Levies and Collections General Fund Operations <br> Five-Year Analysis

| Fiscal <br> Year | Adopted Tax Rate | Municipal Levy October 1 | Total Tax Collections (a) | Ratio of Collections to Current Tax Levy |
| :---: | :---: | :---: | :---: | :---: |
| 2010 | \$ 0.634331 | 1,496,616 | 1,532,702 | 102\% |
| 2011 | \$ 0.685270 | 1,589,026 | 1,657,481 | 104\% |
| 2012 | \$ 0.685270 | 1,541,261 | 1,514,642 | 98\% |
| 2013 | \$ 0.685270 | 1,575,499 | 1,536,917 | 98\% |
| 2014 | \$ 0.705270 | 1,575,055 | 1,515,809 | 96\% |
| 2015 | \$ 0.725270 | 1,559,460 | TBD | TBD |

(a) Excludes delinquent penalties and interest

| Fiscal <br> Year |  | Real Property <br> Assessed Value |  | Personal <br> Property Assessed Value |  | Mineral Rights Assessed Value |  | Exemptions | Total Taxable Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2006 | \$ | 211,555,523 | \$ | 18,585,316 | \$ | - | \$ | 9,354,932 | 220,785,907 |
| 2007 |  | 234,219,227 |  | 19,883,640 |  | 5,323,423 |  | 9,947,740 | 249,478,550 |
| 2008 |  | 256,112,563 |  | 21,203,976 |  | 970,194 |  | 10,295,790 | 267,990,943 |
| 2009 |  | 269,289,305 |  | 22,708,783 |  | 26,956,825 |  | 11,300,280 | 307,654,633 |
| 2010 |  | 272,033,607 |  | 26,874,497 |  | 17,706,672 |  | 11,800,594 | 304,814,182 |
| 2011 |  | 277,075,098 |  | 28,184,937 |  | 11,718,021 |  | 12,046,647 | 304,931,409 |
| 2012 |  | 277,583,060 |  | 30,915,185 |  | 26,851,464 |  | 13,026,942 | 322,322,767 |
| 2013 |  | 281,577,955 |  | 33,158,453 |  | 12,831,110 |  | 13,465,370 | 314,102,148 |
| 2014 |  | 283,099,556 |  | 34,101,493 |  | 14,701,811 |  | 13,289,731 | 318,613,129 |
| 2015 |  | 290,437,693 |  | 33,488,331 |  | 13,162,753 |  | 13,805,182 | 323,283,595 |

## Assessed Value of Taxable Property (in Millions)



## ALL FUNDS

STATEMENT OF REVENUES \& EXPENDITURES


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## GENERAL FUND - SUMMARY OF REVENUES



GENERAL FUND - SUMMARY OF EXPENDITURES


## Expenditures by Department/Use



| COMMUNITY SERVICES | Actual <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget <br> FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| CS Street Lights | 42,149 | 43,000 | 43,000 | 45,415 |
| CS 4th of July Event | 167 | 1,500 | 1,500 | 7,500 |
| CS Library Operating Expense | 18,000 | 18,000 | 18,000 | 18,000 |
| CS McPherson House Expenditure | 2,113 | 1,200 | 1,400 | 1,400 |
| CS Cle-Tran | 4,724 | 4,786 | 4,790 | 4,790 |
| CS Clean-up \& Recycling | 9,248 | 15,143 | 10,145 | 9,285 |
| CS Quarterly City Newsletter | 12,219 | 7,000 | 7,000 | 8,200 |
| CS Crud Cruiser | 705 | 1,000 | 1,000 | 1,000 |
| CS CASA Weather Radar | 3,878 | 2,500 | 2,500 | - |
| TOTAL EXPENDITURES | 93,203 | 94,129 | 89,335 | 95,590 |
| NONDEPARTMENTAL | Actual <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget <br> FY 2016 |
| EXPENDITURES |  |  |  |  |
| ND Dues \& Subcriptions | 3,521 | 3,521 | 3,525 | 3,540 |
| ND Legal Services | 92,060 | 55,000 | 55,000 | 56,200 |
| ND Ordinance Codification | 3,210 | 5,000 | 5,000 | 4,600 |
| ND Central Appraisal District | 31,047 | 30,000 | 30,000 | 32,000 |
| ND County Assessor - Collector | 14,222 | 16,212 | 16,215 | 17,180 |
| ND Debt Service \& Reports | 3,050 | 3,735 | 3,735 | 3,735 |
| ND Liability Insurance | 20,684 | 17,101 | 20,530 | 21,150 |
| ND Property Insurance | 18,869 | 18,863 | 18,865 | 19,435 |
| ND Unrestricted Reserves | 42,475 | 17,697 | 25,410 | - |
| ND Technology Replacements | 3,660 | 27,000 | 27,000 | - |
| TOTAL EXPENDITURES | 232,798 | 194,129 | 205,280 | 157,840 |
| MAYOR \& COUNCIL | $\begin{gathered} \text { Actual } \\ \text { FY } 2014 \\ \hline \end{gathered}$ | Adopted <br> Budget $\text { FY } 2015$ | $\begin{gathered} \text { Amended } \\ \text { Budget } \\ \text { FY } 2015 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Proposed } \\ \text { Budget } \\ \text { FY } 2016 \\ \hline \end{gathered}$ |
| EXPENDITURES |  |  |  |  |
| M/C Expense Reimbursement | - | 500 | 500 | 500 |
| M/C Training \& Travel | 1,141 | 1,500 | 1,500 | 1,075 |
| M/C Dues/Memberships | 1,581 | 2,593 | 2,595 | - |
| M/C Office Supplies | 402 | 350 | 350 | 200 |
| M/C Youth Leadership Council | - | 1,000 | 1,000 | 1,000 |
| M/C Events \& Awards | 926 | - | - | 1,800 |
| TOTAL EXPENDITURES | 4,050 | 5,943 | 5,945 | 4,575 |


| ADMINISTRATION | $\begin{gathered} \text { Actual FY } \\ 2014 \\ \hline \end{gathered}$ | Adopted <br> Budget FY 2015 | Amended <br> Budget FY 2015 | Proposed <br> Budget FY <br> 2016 |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| AD Salaries | 318,805 | 348,494 | 342,500 | 348,465 |
| AD Workman's Comp | 822 | 1,019 | 1,020 | 845 |
| AD Longevity Pay | 3,870 | - | 1,460 | 1,650 |
| AD Payroll Taxes | 4,682 | 6,070 | 6,070 | 6,090 |
| AD Benefits | 50,853 | 49,658 | 49,660 | 52,130 |
| AD TMRS | 10,518 | 15,052 | 15,055 | 17,565 |
| AD Training \& Travel | 11,586 | 4,000 | 4,000 | 4,000 |
| AD Dues/Memberships | 2,231 | 2,500 | 2,500 | 2,500 |
| AD Surety Bonds | 100 | 150 | 200 | 200 |
| AD Reference Materials | 115 | 600 | 600 | 600 |
| AD Office Supplies | 3,591 | 3,000 | 3,000 | 3,000 |
| AD Printing | 715 | 600 | 600 | 600 |
| AD Postage | 1,202 | 2,000 | 2,000 | 1,500 |
| AD Election Expenses | - | 10,000 | 4,000 | 4,000 |
| AD Office Equip \& Furniture | 4,100 | 2,000 | 2,000 | 2,000 |
| AD Building Repair \& Maint | 17,015 | 10,000 | 10,000 | 10,000 |
| AD Office Equip Repair \& Maint | 11,032 | 14,000 | 14,000 | 11,100 |
| AD IT Services | 3,890 | 3,592 | 3,595 | 3,595 |
| AD Accounting \& Audit Expenses | 36,000 | 33,500 | 37,150 | 33,500 |
| AD Contract Services | 5,027 | 3,400 | 3,400 | 3,400 |
| AD Service Agreements | 600 | 1,100 | 1,100 | 1,100 |
| AD Citizen Request Management | 1,440 | 1,440 | 1,500 | 1,560 |
| AD Software Maintenance | 50,187 | 28,572 | 28,575 | 28,575 |
| AD Electronic Records Mgmt Software | 6,069 | 6,048 | 6,050 | 6,050 |
| AD Capital Outlay > \$5,000 | - | - | 13,575 | - |
| AD Utilities | 19,842 | 26,000 | 26,000 | 26,000 |
| AD Miscellaneous | 1,109 | 500 | 500 | 500 |
| AD Publishing (Legal Notices) \& Filing F | 1,185 | 2,000 | 2,000 | 2,000 |
| AD Engineering Service | 61,131 | 30,000 | 30,000 | 30,000 |
| AD Planning | 4,039 | 10,000 | 7,500 | 23,500 |
| AD Gas Well Inspection | 8,000 | 25,000 | 25,000 | - |
| TOTAL EXPENDITURES | 639,756 | 640,295 | 644,610 | 626,025 |


| POLICE DEPARTMENT | $\begin{gathered} \text { Audited FY } \\ 2014 \\ \hline \end{gathered}$ | Adopted <br> Budget FY 2015 | Amended <br> Budget FY <br> 2015 | Proposed <br> Budget FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| PD Salaries | 689,472 | 749,816 | 727,170 | 676,640 |
| PD Overtime | 19,334 | 20,000 | 20,000 | 17,580 |
| PD Workman's Comp | 14,397 | 14,943 | 14,945 | 17,900 |
| PD Longevity Pay | 9,480 | - | 4,235 | 4,260 |
| PD Payroll Taxes | 10,813 | 14,268 | 14,270 | 13,545 |
| PD Benefits | 80,665 | 107,110 | 107,110 | 117,825 |
| PD TMRS | 22,883 | 33,847 | 32,950 | 34,105 |
| PD Training \& Travel | 13,652 | 10,750 | 10,750 | 10,750 |
| PD Dues/Memberships | 446 | 700 | 700 | 700 |
| PD Surety Bonds | 50 | 100 | 100 | 200 |
| PD Citizens Police Academy | 989 | 3,000 | 1,500 | - |
| PD Reference Materials | 76 | - | - | - |
| PD Uniforms | 3,789 | 4,500 | 4,700 | 4,000 |
| PD Law Enforcement Supplies | 10,776 | 9,000 | 8,000 | 9,000 |
| PD Criminal Investigation | 25,355 | 20,000 | 19,000 | 20,000 |
| PD Awards/Medals/Badges | 568 | 500 | 500 | 500 |
| PD Office Supplies | 2,193 | 3,000 | 2,000 | 2,500 |
| PD Postage \& Shipping | 497 | 500 | 500 | 500 |
| PD Equipment \& Furniture | 2,550 | 2,500 | 2,500 | 2,500 |
| PD Vests/Safety Equipment | 3,774 | 3,000 | 3,220 | 4,000 |
| PD Vehicle R\&M | 56,680 | 50,000 | 46,430 | 47,000 |
| PD Equipment R\&M | 596 | 1,500 | 500 | 1,500 |
| PD Building R\&M | 18,808 | 18,000 | 23,100 | 25,000 |
| PD Copier Support | 6,817 | 6,396 | 6,400 | 6,395 |
| PD IT Services | 4,541 | 4,192 | 4,200 | 4,190 |
| PD Service Agreements | - | - | - | 19,760 |
| PD Reporting System | 16,680 | 21,836 | 21,840 | 17,375 |
| PD Capital Outlay > \$5,000 | - | 13,762 | 21,925 | - |
| PD Utilities | 13,957 | 20,000 | 17,000 | 20,000 |
| PD Cell Phones | 5,898 | 7,200 | 7,200 | 5,420 |
| PD Miscellaneous | 60 | 500 | 500 | 500 |
| TOTAL EXPENDITURES | 1,035,796 | 1,140,920 | 1,123,245 | 1,083,645 |


| PUBLIC WORKS | Actual FY <br> 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget |
| :--- | ---: | ---: | ---: | ---: |
| FY 2016 |  |  |  |  |


| MUNICIPAL COURT | Audited <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget <br> FY 2016 |
| :--- | ---: | ---: | ---: | ---: |
| EXPENDITURES |  |  |  |  |
| MC Salaries | 66,097 | 69,584 | 69,585 | 69,600 |
| MC Overtime | 846 | 600 | 600 | 800 |
| MC Workman's Comp | 188 | 167 | 170 | 320 |
| MC Longevity Pay | 1,910 | - | 860 | 960 |
| MC Payroll Taxes | 1,117 | 1,423 | 1,425 | 1,425 |
| MC Benefits | 12,928 | 13,456 | 13,460 | 13,810 |
| MC TMRS | 2,239 | 3,136 | 3,140 | 3,510 |
| MC Training \& Travel | 935 | 1,000 | 1,000 | 1,000 |
| MC Dues \& Memberships | 80 | 100 | 100 | 100 |
| MC Surety Bond | 100 | 100 | 100 | 100 |
| MC Office Supplies | 255 | 300 | 300 | 365 |
| MC Printing | 390 | 750 | 750 | 800 |
| MC Postage | 695 | 1,000 | 1,000 | 1,000 |
| MC Office Equipment \& Supplies | 1,188 | 372 | 1,000 | 1,040 |
| MC IT Services | 1,161 | 1,072 | 1,075 | 1,075 |
| MC Legal | 6,000 | 6,000 | 6,000 | 6,000 |
| MC Judge Contract Services | 12,000 | 12,000 | 12,000 | 12,000 |
| MC Warrant Collection Fee | 4,248 | 5,000 | 5,000 | 4,450 |
| MC State Court Costs | - | 133,000 | 133,000 | - |
| MC Warrant Entry Fees | - | 22,000 | 17,000 | 16,535 |
| MC Jury Duty | 104 | 100 | 100 | 100 |
| MC Warrant Roundup | 78 | 218 | 220 | 200 |
|  |  |  |  |  |
| TOTAL EXPENDITURES | 112,559 | 271,378 | 267,885 | 135,190 |


| BUILDING \& CODE COMPLIANCE | $\begin{gathered} \text { Audited FY } \\ 2014 \\ \hline \end{gathered}$ | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed Budget FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| B/CC Salaries | 101,543 | 112,490 | 112,490 | 112,510 |
| B/CC Overtime | 38 | 500 | 500 | 500 |
| B/CC Workman's Comp | 593 | 554 | 555 | 710 |
| B/CC Longevity Pay | 1,100 | - | 585 | 730 |
| B/CC Payroll Taxes | 1,719 | 2,252 | 2,255 | 2,260 |
| B/CC Benefits | 21,028 | 20,962 | 20,965 | 23,065 |
| B/CC TMRS | 3,370 | 4,962 | 4,965 | 5,670 |
| B/CC Training \& Travel | 1,280 | 2,750 | 2,750 | 2,500 |
| B/CC Dues \& Memberships | 185 | 350 | 200 | 200 |
| B/CC Uniforms | 113 | 300 | 100 | 200 |
| B/CC Office Supplies | 843 | 800 | 600 | 800 |
| B/CC Printing | 440 | 500 | 500 | 500 |
| B/CC Postage | 512 | 2,000 | 1,800 | 2,000 |
| B/CC Office Equipment \& Supplies | 372 | 1,200 | 1,200 | 1,200 |
| B/CC Vehicle R\&M | 3,851 | 3,400 | 2,000 | 3,400 |
| $\mathrm{B} / \mathrm{CC}$ Building R\&M | 4,177 | 3,800 | 2,500 | 3,800 |
| B/CC IT Services | 1,291 | 1,200 | 1,200 | 1,200 |
| B/CC Code Enforcement Software | 3,277 | 2,900 | 2,150 | 2,150 |
| B/CC Contract Services | 60 | - | - | - |
| B/CC Nuisance Abatement | 5,980 | 10,000 | 6,500 | 8,750 |
| B/CC Capital Outlay > \$5,000 | - | 20,000 | 20,045 | - |
| B/CC Utilities | 4,603 | 5,180 | 4,600 | 5,000 |
| B/CC Cell Phone | 1,168 | 1,200 | 1,550 | 1,550 |
| B/CC Property Liens | 720 | 600 | 850 | 850 |
| TOTAL EXPENDITURES | 158,263 | 197,900 | 190,860 | 179,545 |


| ANIMAL CONTROL | Audited <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget <br> FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| AC Salaries | 57,053 | 59,679 | 59,680 | 71,420 |
| AC Overtime | 1,968 | 3,000 | 3,500 | 2,245 |
| AC Workman's Comp | 1,601 | 1,177 | 1,760 | 2,215 |
| AC Longevity Pay | 1,460 | - | 680 | 780 |
| AC Part Time Employee | 8,977 | 9,425 | 9,425 | - |
| AC Payroll Taxes | 1,305 | 1,486 | 1,490 | 1,665 |
| AC Benefits | 11,773 | 12,726 | 12,725 | 13,000 |
| AC TMRS | 1,957 | 2,791 | 2,795 | 3,600 |
| AC Training \& Travel | 2,236 | 2,500 | 1,000 | 2,500 |
| AC Dues \& Memberships | 111 | 100 | 100 | 100 |
| AC Surety Bonds | - | 100 | 100 | 200 |
| AC Reference Materials | - | 75 | 75 | 75 |
| AC Uniforms | 429 | 700 | 700 | 520 |
| AC Office Supplies | 971 | 1,500 | 445 | 1,000 |
| AC Printing | - | - | - | - |
| AC Postage | 685 | 800 | 800 | 780 |
| AC Office Equipment \& Supplies | 846 | 1,000 | 1,560 | 1,000 |
| AC Micro Chips | 2,997 | 4,000 | 4,000 | 3,000 |
| AC Medical Supplies | 2,900 | 3,000 | 3,000 | 3,000 |
| AC Rabies Vouchers | 448 | 1,000 | 1,000 | 730 |
| AC Vehicle R\&M | 3,694 | 4,000 | 3,100 | 4,600 |
| AC Equipment R\&M | - | 1,200 | 1,200 | 1,275 |
| AC Building R\&M | 10,732 | 12,568 | 12,070 | 12,000 |
| AC Office Equipment R\&M | 12 | - | - | - |
| AC IT Services | 4,021 | 3,712 | 3,710 | 3,715 |
| AC Contract Services | 3,004 | 4,000 | 4,000 | 3,420 |
| AC Professional Services | 1,334 | 3,000 | 3,000 | 1,780 |
| AC Capital Outlay > \$5,000 | , | , | , | , |
| AC Utilities | 14,324 | 17,000 | 15,500 | 14,670 |
| AC Cell Phone | 604 | 600 | 600 | 600 |
| TOTAL EXPENDITURES | 135,442 | 151,139 | 148,015 | 149,890 |


| FIRE DEPARTMENT | Audited <br> FY 2014 | $\begin{aligned} & \text { Adopted } \\ & \text { Budget } \\ & \text { FY } 2015 \end{aligned}$ | Amended <br> Budget <br> FY 2015 | Proposed Budget $\text { FY } 2016$ |
| :---: | :---: | :---: | :---: | :---: |
| EXPENDITURES |  |  |  |  |
| FD Salaries | 105,604 | 151,906 | 151,910 | 149,930 |
| FD Workman's Comp | 3,126 | 2,170 | 8,520 | 9,205 |
| FD Longevity Pay | 480 | - | 290 | 440 |
| FD Payroll Taxes | 1,435 | 2,134 | 2,135 | 3,005 |
| FD Benefits | 10,337 | 9,264 | 9,265 | 8,695 |
| FD TMRS | 3,454 | 5,173 | 5,175 | 7,560 |
| FD Training \& Travel | 8,282 | 10,000 | 10,000 | 7,400 |
| FD Dues/Memberships | 5,880 | 7,789 | 7,790 | 3,805 |
| FD Citizen's Fire Academy | 2,117 | 2,000 | - | - |
| FD Incentive | 42,169 | 40,000 | 25,000 | 25,000 |
| FD Staff Immunizations | 1,738 | 1,500 | 1,500 | 1,500 |
| FD Insurance (VFIS) | 5,653 | 5,791 | 5,790 | 5,790 |
| FD ESD Incentive | - | - | - | - |
| FD Reference Materials | 407 | 500 | 500 | - |
| FD Uniforms | 7,255 | 4,000 | 4,000 | 4,500 |
| FD Awards | 2,459 | 2,500 | 2,500 | 2,500 |
| FD Office Supplies | 2,266 | 1,500 | 1,500 | 1,500 |
| FD Postage | 163 | 150 | 150 | 200 |
| FD Radios \& Mics | 1,000 | 1,000 | 1,000 | 1,000 |
| FD Weather Sirens | 1,680 | 1,000 | 1,000 | - |
| FD EMS Supplies | 3,005 | 1,500 | 1,500 | 1,500 |
| FD Fire Fighting Supplies | 10,863 | 11,300 | 11,300 | 11,300 |
| FD Personal Protective Equipment | 26,764 | 25,000 | 25,000 | 22,780 |
| FD Fire Prevention Program | 1,220 | 2,000 | 2,000 | 2,000 |
| FD Vehicle R\&M | 30,982 | 26,825 | 26,825 | 27,840 |
| FD Equipment R\&M | 2,982 | 3,000 | 3,000 | 3,000 |
| FD Radio/Pagers R\&M | 1,000 | 1,000 | 1,000 | 1,000 |
| FD Building R\&M | 8,343 | 8,875 | 8,875 | 8,875 |
| FD Office Equipment R\&M | 7,923 | 7,700 | 6,700 | 6,700 |
| FD IT Services | 4,540 | 4,192 | 4,195 | 4,195 |
| FD Contract Services | 9,477 | 9,898 | 8,900 | 8,900 |
| FD Capital Outlay > \$5,000 | - | 27,125 | - | - |
| FD Utilities | 32,869 | 35,920 | 35,920 | 36,000 |
| FD Cell Phones | 1,514 | 1,200 | 1,200 | 1,200 |
| FD Emergency Notification Syster | 4,264 | 4,264 | 4,265 | - |
| FD Emergency Management | - | - | - | 12,500 |
| FD Miscellaneous | 1,249 | - | 4,720 | - |
| TOTAL EXPENDITURES | 352,500 | 418,176 | 383,425 | 379,820 |

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## DEBT SERVICE FUND - STATEMENT OF REVENUES \& EXPENDITURES



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CAPITAL IMPROVEMENTS FUND - STATEMENT OF REVENUES \& EXPENDITURES


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## SPECIAL REVENUE FUNDS <br> COMBINED STATEMENT OF REVENUES \& EXPENDITURES

|  | $\begin{gathered} \text { Audited FY } \\ 2014 \\ \hline \end{gathered}$ | Adopted <br> Budget FY 2015 | Amended <br> Budget FY 2015 | Proposed <br> Budget FY |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES | \$ | \$ | \$ | \$ |
| Other | 766,295 | 821,239 | 1,279,628 | 700,000 |
| TOTAL REVENUES | 766,295 | 821,239 | 1,279,628 | 700,000 |
| EXPENDITURES |  |  |  |  |
| Debt Service | \$ | \$ | \$ | \$ 180,550 |
| Other | 768,385 | 533,827 | 1,298,480 | 381,465 |
| TOTAL EXPENDITURES | 768,385 | 533,827 | 1,298,480 | 562,015 |
| EXCESS (DEFICIT) REVENUES OVER APPROPRIATIONS | $(2,090)$ | 287,412 | $(18,852)$ | 137,985 |
| OTHER USES |  |  |  |  |
| Transfers In | 49,426 | - | - | 15,989 |
| Transfers Out | $(318,039)$ | $(335,610)$ | $(350,610)$ | $(257,509)$ |
| TOTAL OTHER USES | $(268,613)$ | $(335,610)$ | $(350,610)$ | $(241,520)$ |
| NET SURPLUS (LOSS) | $(270,703)$ | $(48,198)$ | $(369,462)$ | $(103,535)$ |
| APPROPRIATION OF FUND BALANCE | 11,553 | 12,021 | 207,980 | 145,774 |
| BEGINNING FUND BALANCE | 1,281,140 | 1,021,990 | 1,021,990 | 860,508 |
| PROJECTED ENDING FUND BALANCE | 1,021,990 | 985,813 | 860,508 | 902,747 |



| TYPE B EDC FUND | Audited <br> FY 2014 | Adopted <br> Budget FY <br> 2015 | Amended <br> Budget FY <br> 2015 | Proposed Budget FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |
| Sales Tax | \$ 341,233 | \$ 395,342 | \$ 355,808 | \$ 325,000 |
| Interest earnings | 943 | 1,100 | 1,100 | 1,000 |
| Miscellaneous | 19,646 | 20,285 | 20,285 | 20,000 |
| TOTAL REVENUES | 361,822 | 416,727 | 377,193 | 346,000 |
| EXPENDITURES |  |  |  |  |
| Park Construction and O\&M | \$ 217,026 | \$ 215,310 | \$ 177,576 | \$ 178,895 |
| Business Development | - | 28,000 | 28,000 | 34,000 |
| Administrative | - | 31,400 | 14,600 | 8,900 |
| Capital Outlay | 23,752 | - | - | - |
| Other | - | - | - | 1,300 |
| TOTAL EXPENDITURES | 240,778 | 274,710 | 220,176 | 223,095 |
| EXCESS (DEFICIT) REVENUES |  |  |  |  |
| OVER APPROPRIATIONS | 121,044 | 142,017 | 157,017 | 122,905 |
| OTHER USES |  |  |  |  |
| Transfer In | - | - | - | - |
| Transfers Out | $(140,738)$ | $(144,038)$ | $(159,038)$ | $(213,320)$ |
| TOTAL OTHER USES | $(140,738)$ | $(144,038)$ | $(159,038)$ | $(213,320)$ |
| NET SURPLUS (LOSS) | $(19,694)$ | $(2,021)$ | $(2,021)$ | $(90,415)$ |
| APPROPRIATION OF FUND BALANCE | - | 2,021 | 2,021 | 90,415 |
| BEGINNING FUND BALANCE | 482,913 | 463,219 | 463,219 | 461,198 |
| PROJECTED ENDING FUND BALANCE | 463,219 | 461,198 | 461,198 | 370,783 |


| COURT BUILDING \& SECURITY FUND | Audited <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget FY $2015$ | Proposed Budget FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |
| Municipal Court Security Fees | \$ 6,933 | \$ 5,874 | \$ 5,874 | \$ 6,000 |
| TOTAL REVENUES | 6,933 | 5,874 | 5,874 | 6,000 |
| EXPENDITURES |  |  |  |  |
| Court Baliff | \$ | \$ 2,905 | \$ 2,905 | \$ 3,000 |
| Tasers | - | 2,622 | 2,622 | - |
| Tasers Supplies \& Equipment | - | 347 | 347 | - |
| Service Weapons | - | - |  | - |
| Other Municipal Court Expenses | 11,078 | - | - | - |
| TOTAL EXPENDITURES | 11,078 | 5,874 | 5,874 | 3,000 |
| EXCESS (DEFICIT) REVENUES |  |  |  |  |
| OVER APPROPRIATIONS | $(4,145)$ | - | - | 3,000 |
| OTHER USES |  |  |  |  |
| Transfers In | - | - | - | - |
| Transfers Out | - | - | - | $(15,989)$ |
| TOTAL OTHER USES | - | - | - | $(15,989)$ |
| NET SURPLUS (LOSS) | $(4,145)$ | - | - | $(12,989)$ |
| APPROPRIATION OF FUND BALANCE | - | - | - | 15,989 |
| BEGINNING FUND BALANCE | 62,239 | 58,094 | 58,094 | 58,094 |
| PROJECTED ENDING FUND BALANCE | 58,094 | 58,094 | 58,094 | 45,105 |


| COURT TECHNOLOGY FUND | Audited <br> FY 2014 | $\begin{gathered} \text { Adopted } \\ \text { Budget FY } \\ 2015 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Amended } \\ \text { Budget FY } \\ 2015 \\ \hline \end{gathered}$ | Proposed <br> Budget FY $2016$ |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |
| Municipal Court Security Fees | \$ 7,000 | 2,196 | 2,196 | 2,000 |
| TOTAL REVENUES | 7,000 | 2,196 | 2,196 | 2,000 |
| EXPENDITURES |  |  |  |  |
| Support \& Upgrade for Ticket Writers | \$ 13,908 | \$ 3,500 | \$ 3,500 | \$ |
| Support \& Maintenance for 6 Laptops | - | 2,589 | 2,589 | - |
| 2 Zebra Printers for Citation Writers | - | 1,462 | 1,462 | - |
| Wireless Connection for Laptops - Verizon | 3,195 | 3,195 | 3,195 | - |
| Municipal Court Software Support | 1,450 | 1,450 | 1,450 | 1,750 |
| Other Municipal Court Expenses | - | - | - | - |
| TOTAL EXPENDITURES | 18,553 | 12,196 | 12,196 | 1,750 |
| EXCESS (DEFICIT) REVENUES |  |  |  |  |
| OVER APPROPRIATIONS | $(11,553)$ | $(10,000)$ | $(10,000)$ | 250 |
| OTHER USES |  |  |  |  |
| Transfer In | - | - | - | 15,989 |
| Transfers Out | - | - | - | - |
| TOTAL OTHER USES | - | - | - | 15,989 |
| NET SURPLUS (LOSS) | $(11,553)$ | $(10,000)$ | $(10,000)$ | 16,239 |
| APPROPRIATION OF FUND BALANCE | 11,553 | 10,000 | 10,000 | 10,500 |
| BEGINNING FUND BALANCE | 15,814 | 4,261 | 4,261 | $(5,739)$ |
| PROJECTED ENDING FUND BALANCE | 4,261 | $\underline{(5,739)}$ | $\underline{(5,739)}$ | 0 |


| HOTEL TAX FUND | Audited <br> FY 2014 | Adopted <br> Budget <br> FY 2015 | Amended <br> Budget <br> FY 2015 | Proposed <br> Budget <br> FY 2016 |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |
| Hotel Occupancy Taxes | \$ 21,508 | \$ | \$ | \$ 20,000 |
| TOTAL REVENUES | 21,508 | - | - | 20,000 |
| EXPENDITURES |  |  |  |  |
| Other Developmental Services | \$ 6,874 | \$ | \$ | \$ |
| TOTAL EXPENDITURES | 6,874 | - | - | - |
| EXCESS (DEFICIT) REVENUES |  |  |  |  |
| OVER APPROPRIATIONS | 14,634 | - | - | 20,000 |
| OTHER USES |  |  |  |  |
| Transfers In | - | - | - | - |
| Transfer Out | - | - | - | $(7,500)$ |
| TOTAL OTHER USES | - | - | - | $(7,500)$ |
| NET SURPLUS (LOSS) | 14,634 | - | - | 12,500 |
| APPROPRIATION OF FUND BALANCE | - | - | - | - |
| BEGINNING FUND BALANCE | 53,930 | 68,564 | 68,564 | 68,564 |
| PROJECTED ENDING FUND BALANCE | 68,564 | 68,564 | 68,564 | 81,064 |

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# ADDITIONAL FUNDING REQUESTS <br> (RECOMMENDED \& PROPOSED) 

Administration

1. Comprehensive Plan Update $\mathbf{\$ 1 5 , 0 0 0}$

Police Department

1. Chevy Tahoe (CID; financed)
\$15,340
2. Paving for Front \& Back Parking Lots \$7,700

Public Works

1. Ford F-250 (financed)
\$ 9,580
Fire Department
2. Chevy Tahoe (Fire Marshall; financed
\$12,210
(See packet for supporting documentation)

## ADDITIONAL FUNDING REQUESTS (NOT PROPOSED)

Police Department

1. Chevy Tahoe (CID \& Patrol) $\quad \$ 112,000$
2. Patrol Officer $\$ 44,890$
3. Patrol Sergeant $\$ \mathbf{6 2 , 8 9 0}$
4. Detective \$ 44,890
5. Part-time Records/Property Clerk $\$ 14,500$
6. Steel Carport in rear parking lot \$ 15,755

Public Works

1. Excavator \$83,000
2. SWPP Maintenance Equipment \$ 73,015
3. Aerosol Generator (mosquito fogger) $\$ \mathbf{1 0 , 1 4 5}$
4. Equipment Trailer \$ 17,935
5. Additional Fulltime Personnel $\mathbf{\$ 3 0 , 0 0 0}$

Fire Department

1. Fulltime Training Officer/Battalion Chief $\mathbf{\$ 6 6 , 2 3 5}$
2. Fulltime Staffed Engine Company
\$607,620
3. Fulltime Engineer/Firefighter/Paramedics $\mathbf{\$ 1 5 1 , 9 0 5}$
4. Chevy Tahoe (Fire Chief) $\$ \mathbf{6 4 , 6 1 6}$
5. Additional Professional Development Conferences \$ 3,200
6. Automatic External Defibrillators \$ 7,050

## APPENDIX A

5-YEAR DEBT SERVICE SCHEDULE (FYE 2016-2020)
Certificates of Obligation, Series 2007 (Type A EDC)

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | ---: | ---: | ---: |
| $03 / 01 / 2016$ |  | 3,555 | 3,555 |
| $09 / 01 / 2016$ | 90,000 | 3,555 | 93,555 |
| $03 / 01 / 2017$ |  | $1,777.50$ | $1,777.50$ |
| $09 / 01 / 2017$ | 90,000 | $1,777.50$ | $91,777.50$ |
| TOTALS | $\mathbf{1 8 0 , 0 0 0}$ | $\mathbf{1 0 , 6 6 5}$ | $\mathbf{1 9 0 , 6 6 5}$ |

(Funded Park \& Ride Project)

## Certificates of Obligation, Series 2008 (Type A EDC)

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | :---: | ---: | ---: |
| $02 / 01 / 2016$ | 70,000 | $7,410.00$ | $74,410.00$ |
| $08 / 01 / 2016$ |  | $6,026.80$ | $6,026.80$ |
| $02 / 01 / 2017$ | 70,000 | $6,026.80$ | $76,026.80$ |
| $08 / 01 / 2017$ |  | $4,643.60$ | $4,643.60$ |
| $02 / 01 / 2018$ | 75,000 | $4,643.60$ | $79,643.60$ |
| $08 / 01 / 2018$ |  | $3,161.60$ | $3,161.60$ |
| $02 / 01 / 2019$ | 80,000 | $3,161.60$ | $83,161.60$ |
| $08 / 01 / 2019$ |  | $1,580.80$ | $1,580.80$ |
| $02 / 01 / 2020$ | 80,000 | $1,580.80$ | $81,580.80$ |
| Total | $\mathbf{3 7 5 , 0 0 0}$ | $\mathbf{3 8 , 2 3 5 . 6 0}$ | $\mathbf{4 1 3 , 2 3 5 . 6 0}$ |

(Funded purchase of land and construction of public street in Joshua Station)

General Obligation Refunding Bonds, Series 2008

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | ---: | ---: | ---: |
| $02 / 01 / 2016$ | 130,000 | $13,557.50$ | $143,557.50$ |
| $08 / 01 / 2016$ |  | $11,126.50$ | $11,126.50$ |
| $02 / 01 / 2017$ | 140,000 | $11,126.50$ | $151,126.50$ |
| $08 / 01 / 2017$ |  | $8,508.50$ | $8,508.50$ |
| $02 / 01 / 2018$ | 145,000 | $8,508.50$ | $153,508.50$ |
| $08 / 01 / 2018$ |  | $5,797.00$ | $5,797.00$ |
| $02 / 01 / 2019$ | 155,000 | $5,757.00$ | $160,797.00$ |
| $08 / 01 / 2019$ |  | $2,898.50$ | $2,898.50$ |
| $02 / 01 / 2020$ | 155,000 | $2,898.50$ | $157,898.50$ |
| Total | $\mathbf{7 2 5 , 0 0 0}$ | $\mathbf{7 0 , 2 1 8 . 5 0}$ | $\mathbf{7 9 5 , 2 1 8 . 5 0}$ |

(Election held 12/11/99; Funded refund of GO Bond, Series 2000 for street and police station improvements, purchase of vehicles for fire department and other public safety vehicles/equipment, purchase of vehicle and equipment for public works, and the construction of city hall)

General Obligation Bonds, Series 2010

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | :---: | ---: | ---: |
| $02 / 01 / 2016$ | 170,000 | $64,115.63$ | $234,115.63$ |
| $08 / 01 / 2016$ |  | $61,565.63$ | $61,565.63$ |
| $02 / 01 / 2017$ | 175,000 | $61,565.63$ | $236,565.63$ |
| $08 / 01 / 2017$ |  | $58,940.63$ | $58,940.63$ |
| $02 / 01 / 2018$ | 180,000 | $58,940.63$ | $238,940.63$ |
| $08 / 01 / 2018$ |  | $55,790.63$ | $55,790.63$ |
| $02 / 01 / 2019$ | 185,000 | $55,790.63$ | $240,790.63$ |
| $08 / 01 / 2019$ |  | $52,553.13$ | $52,553.13$ |
| $02 / 01 / 2020$ | 195,000 | $52,553.13$ | $247,553.13$ |
| $08 / 01 / 2020$ |  | $48,653.13$ | $48,653.13$ |
| Total | $\mathbf{9 0 5 , 0 0 0}$ | $\mathbf{5 7 0 , 4 6 8 . 8 0}$ | $\mathbf{1 , 4 7 5 , 4 6 8 . 8 0}$ |

(Election help 11/3/09; \$3,710,000 $1^{\text {st }}$ installment of \$6,060,000 total project cost; Funded construction of fire station, street and drainage improvements)

Taxes Notes, Series 2011

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | ---: | ---: | ---: |
| $02 / 01 / 2016$ | 85,000 | 850.00 | $85,850.00$ |
| $08 / 01 / 2016$ |  |  |  |
| Total | $\mathbf{8 5 , 0 0 0}$ | $\mathbf{8 5 0 . 0 0}$ | $\mathbf{8 5 , 8 5 0 . 0 0}$ |
| (Funded purchase offire truck) |  |  |  |

(Funded purchase of fire truck)

General Obligation Bonds, Series 2012

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | ---: | ---: | ---: |
| $02 / 01 / 2016$ | 100,000 | 32,900 | 128,850 |
| $08 / 01 / 2016$ |  | 31,900 | 31,900 |
| $02 / 01 / 2017$ | 100,000 | 31,900 | 131,900 |
| $08 / 01 / 2017$ |  | 30,900 | 30,900 |
| $02 / 01 / 2018$ | 100,000 | 30,900 | 130,900 |
| $08 / 01 / 2018$ |  | 29,900 | 29,900 |
| $02 / 01 / 2019$ | 105,000 | 29,900 | 134,900 |
| $08 / 01 / 2019$ |  | 28,850 | 28,580 |
| $02 / 01 / 2020$ | 105,000 | 28,850 | 133,850 |
| $08 / 01 / 2020$ |  | 27,800 | 27,800 |
| Total | $\mathbf{5 1 0 , 0 0 0}$ | $\mathbf{3 0 3 , 8 0 0}$ | $\mathbf{8 1 3 , 8 0 0}$ |

(Election held 11/3/09; \$2,350,000 $2^{\text {nd }}$ installment of $\$ 6,060,000$ total project cost; Funded drainage improvements for Coffield, Joshua Meadows and Mt. Valley/Village Creek areas)

Certificates of Obligation, Series 2012

| DATE | PRINCIPAL | INTEREST | TOTAL |
| :--- | :---: | ---: | ---: |
| $02 / 01 / 2016$ |  | $52,237.50$ | $52,237.50$ |
| $08 / 01 / 2016$ | 185,000 | $52,237.50$ | $237,237.50$ |
| $02 / 01 / 2017$ |  | $50,387.50$ | $50,387.50$ |
| $08 / 01 / 2017$ | 190,000 | $50,387.50$ | $240,387.50$ |
| $02 / 01 / 2018$ |  | $48,487.50$ | $48,487.50$ |
| $08 / 01 / 2018$ | 200,000 | $48,487.50$ | $248,487.50$ |
| $02 / 01 / 2019$ |  | $46,487.50$ | $46,487.50$ |
| $08 / 01 / 2019$ | 205,000 | $46,487.50$ | $251,487.50$ |
| $02 / 01 / 2020$ |  | $44,437.50$ | $44,437.50$ |
| $08 / 01 / 2020$ | 215,000 | $44,437.50$ | $259,437.50$ |
| Total | $\mathbf{9 9 5 , 0 0 0}$ | $\mathbf{4 8 4 , 0 7 5}$ | $\mathbf{1 , 4 7 9 , 0 7 5}$ |

(Funded purchase of land and construction of YMCA; annual debt service currently shared 50/50\% by Type $B E D C$ and Debt Service fund, i.e. property Taxeses)

