



**Application for Project Assistance
City of Joshua / Joshua Economic Development Corporation**

Prior to any public expression of a decision or any commitment (legal or financial) to the proposed project by applicant, it is recommended that a completed original of this application, including competitive sites documentation and narrative impact statement, be submitted to City of Joshua, Joshua Development Corporation, 101 South Main Street, Joshua, TX 76058. This application will become part of the Business Incentive Agreement and any knowingly false representations will be grounds for terminating the application and/or voiding the agreement. The City will forward copies to other taxing jurisdictions, as may be required by Texas Statute.

PART I – Applicant Information

APPLICATION DATE: ____/____/____

COMPANY NAME: _____

AUTHORIZED REPRESENTATIVE(S): _____

LOCAL CONTACT NAME AND TITLE: _____

LOCAL CONTACT PHONE: _____

E-MAIL ADDRESS: _____

IF FRANCHISE, FRANCHISE OWNER’S NAME AND PHONE:

PROJECT DESCRIPTION:

_____ New Construction

_____ Expansion

_____ Relocation

**PLEASE INCLUDE A COPY OF EITHER YOUR COMPANY’S MOST RECENT AUDITED
FINANCIALS OR PRO FORMA FINANCIAL STATEMENTS.**

PART II – Applicant and Project Background

HEADQUARTERS *OR* REGIONAL OFFICE ADDRESS: _____

STATE OF INCORPORATION: _____

NO. YEARS IN THE REGION: _____

CURRENT TOTAL FULL TIME EMPLOYEES: _____

CURRENT TOTAL PART TIME EMPLOYEES: _____

BUSINESS/PROJECT TYPE: _____

SITE LOCATION: _____

IS THE APPLICANT SEEKING A VARIANCE TO EXISTING CODE: ___ Yes ___ No

If “yes” attach letter requesting and justifying the variance, with supplemental information.

WILL THE APPLICANT BE BUYING OR LEASING AT SITE? _____

PART III – Project Information

CONSTRUCTION ESTIMATES:

STATE DATE: _____ / _____ / _____ COMPLETION DATE: _____ / _____ / _____

CONSTRUCTION COSTS: _____

CAPITAL INVESTMENT: _____

JOB CREATION / RETENTION:

Current Employment: _____

Jobs to be retained: _____

Jobs to be created after 3 years from construction completion date: _____

Authorized Company Representative:

Signature: _____

Name: _____

Title: _____

Telephone: _____

E-mail: _____

REQUIRED ATTACHMENTS INCLUDE:

- A. A written description of the business and the general nature and extent of the operations to take place in Joshua, and, if applicable, any new construction associated with the project.
- B. A document detailing the type, amount, and purpose of any incentives sought.
- C. A document detailing the impact of the requested assistance upon the applicant business.
- D. A document illustrating the financial benefit to the City generated by the addition of the applicant business.
- E. A description of any construction associated with the project, if applicable, including site plans and elevations if available.
- F. A map of the facility location and property description (including current ownership).
- G. A time schedule detailing the anticipated relocation to Joshua (including any construction and initiation of operations).
- H. Financial documents indicating projected sales for the new or expanded business, if applicable, as well as the anticipated impact of any and all improvements upon sales revenue (if sales tax applies).*