



# BUILDING PERMIT APPLICATION

## PROTECTED TREE REMOVAL

DATE APPLIED: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

Job Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Application is hereby made for a permit to remove a tree or group of trees at the above described location. I agree to conform with all ordinances pertaining to tree preservation on said property, whether herein specified or not.

Type of protected tree(s) to be removed: \_\_\_\_\_

Number protected of tree(s) to be removed: \_\_\_\_\_

Total diameter of protected tree(s) to be removed: \_\_\_\_\_

The application shall be accompanied by a written document indicating the reasons for removal or replacement of trees and a copy of a legible site plan, preliminary plat, or other graphic representation drawn to the largest practical scale showing the following:

- A. Location of existing or proposed structures, improvements, and site uses, properly dimensioned and referenced to property lines, setback and yard requirements.
- B. Existing and proposed site elevations, grades and major contours.
- C. Location of existing or proposed utility easements.
- D. Location of all protected trees on the site, to be removed or replaced as well as all trees to be protected.
- E. The document shall include street address, lot and block, subdivision name, and date of preparation. The site plan shall state the name, address, and telephone number of the owner and person preparing the document if different from the applicant.

Contractor Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Email Address: \_\_\_\_\_

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

*The undersigned hereby declares that the above statements are true facts concerning the design and removal of the tree(s) for which application for permit is made, and that he or she is owner of said property or has been authorized by the owner to act as his or their agent in procuring the permit herein requested.*

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(MUST BE LISTED ON CONTRACTOR REGISTRATION)

### For office Use Only:

Date Approved: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Staff: \_\_\_\_\_ Total Paid: \_\_\_\_\_