



**City Council  
Waiver Packet  
&  
Application**



## **City Council Waiver Application Instructions**

1. Completed attached application.
2. A letter to the Council explaining your request and the reasons for the request.
3. Owner affidavit form completed.
4. A non-refundable filing fee of \$100.00.
5. Any other information that you feel will help explain your request.

**CITY OF JOSHUA  
WAIVER APPLICATION**

City Secretary's Office, 101 S. Main Street, Joshua, TX 76058  
Phone: (817) 558-7447 Fax: (817) 641-7526



Form must be completed in ink or typed.

Applicant Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Address: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Property Legal Description: \_\_\_\_\_

NOTE: Attach metes and bounds description should the property not be platted.

Zoning District: \_\_\_\_\_ Ordinance Section that Waiver is being requested: \_\_\_\_\_

Has a previous application or appeal been filed on this property? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date of application: \_\_\_\_\_ Outcome: \_\_\_\_\_

Explain the reason(s) and/or justification(s) for the requested waiver: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to present the above proposal at the City Council meeting.

I understand that in the event the undersigned is not present or represented at the meeting the City Council shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by the Council.

I reserve the right to withdraw this proposal at any such time upon written request filed with the City Secretary and such withdrawal shall immediately stop all proceedings. I further understand that the filing fee is non refundable and the procedure will begin anew upon the re-filing of the request.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_





**City Council  
Owner Affidavit**

This is to certify that

\_\_\_\_\_, the stated undersigned, is/are the sole owner(s) of the property described in this application, and that I/we fully aware of the application being presented to the City Council.

\_\_\_\_\_  
Owner signature

\_\_\_\_\_  
Owner signature

State of Texas     §  
County of Tarrant     §

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared \_\_\_\_\_, known to me to be the person(s) whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed, GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

SEAL