



**City Council
Sign Waiver Packet
&
Application**



City Council Waiver Application Instructions

1. Completed attached application.
2. A letter to the Council explaining your request and the reasons for the request.
3. Owner affidavit form completed.
4. A non-refundable filing fee of \$150.00.
5. Any other information that you feel will help explain your request.

**City of Joshua
Code of Ordinances
Building Regulations
Signs**

Section 3.06.16 Exception Request Process

(a) *Exception Authorized.* After a public hearing, the City Council may authorize an exception to any restriction set forth in this Article, including, but not limited to, the number, type, area, height or setback of signs.

(b) *Approval Standards.* In granting any exception, the City Council shall consider the following criteria:

- (1) the sign's size, shape, color, design elements, or location;
- (2) the compatibility of the proposed sign with the surrounding property, the proximity of other signs, and the characteristics of the area;
- (3) the strict application of the requirements in this Article would result in a particular or unusual practical difficulty, or an exceptional or undue hardship on an applicant;
- (4) the requested exception is the minimum reasonably necessary to overcome any exceptional conditions;
- (5) whether any special conditions and circumstances justifying an exception result from the actions of the applicant and such conditions and circumstances do not merely constitute monetary or economic hardship or inconveniences;
- (6) granting the exception will not be injurious to any adjoining property owner or otherwise detrimental to the public welfare; and
- (7) the exception can be granted without substantial impairment of the purposes of this Article.



**CITY OF JOSHUA
WAIVER APPLICATION**

City Secretary's Office, 101 S. Main Street, Joshua, TX 76058
Phone: (817) 558-7447 Fax: (817) 641-7526

Form must be completed in ink or typed.

Applicant Name: _____

Home Phone: _____ Cell Phone: _____

Mailing Address: _____

Property Owner Name: _____

Home Phone: _____ Cell Phone: _____

Mailing Address: _____

Property Address: _____ Lot Size: _____

Property Legal Description: _____

NOTE: Attach metes and bounds description should the property not be platted.

Zoning District: _____ Ordinance Section that Waiver is being requested: _____

Has a previous application or appeal been filed on this property? Yes _____ No _____

If yes, date of application: _____ Outcome: _____

Explain the reason(s) and/or justification(s) for the requested waiver: _____

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to present the above proposal at the City Council meeting.

I understand that in the event the undersigned is not present or represented at the meeting the City Council shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by the Council.

I reserve the right to withdraw this proposal at any such time upon written request filed with the City Secretary and such withdrawal shall immediately stop all proceedings. I further understand that the filing fee is non refundable and the procedure will begin anew upon the re-filing of the request.

Applicant Signature: _____ Date: _____



**City Council
Owner Affidavit**

This is to certify that

_____, the stated undersigned, is/are the sole owner(s) of the property described in this application, and that I/we fully aware of the application being presented to the City Council.

Owner signature

Owner signature

State of Texas §
County of Johnson §

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared _____, known to me to be the person(s) whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed, GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 20____.

Notary Public in and for the State of Texas

SEAL